



# Application for Employment

Westside Tire & Service is an Equal Opportunity Employer and do not unlawfully discriminate in employment. No question on this application is used for the purpose of limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Equal access to employment, services, and programs is available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify a representative of Westside Tire & Service.

Applicant name: \_\_\_\_\_ Date: \_\_\_\_\_

Position(s) applied for or type of work desired: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Type of employment desired: ☐ Full-time ☐ Part-time

Date you will be available to start work: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ How were you referred to us? \_\_\_\_\_

Are you able to meet the attendance requirements? ☐ Yes ☐ No

Do you have any objections to working overtime if necessary? ☐ Yes ☐ No

Can you travel if required by this position? ☐ Yes ☐ No

Have you ever been previously employed by Westside Tire & Service? ☐ Yes ☐ No

Can you submit proof of legal employment authorization and identity? ☐ Yes ☐ No

If you are under eighteen, can you furnish a work permit if it is required? ☐ Yes ☐ No

Driver's license number: \_\_\_\_\_ State of Issue: \_\_\_\_\_

## Employment History

*Please provide all employment information for your past four (4) employers starting with the most recent.*

Employer: \_\_\_\_\_ Position Held: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Immediate supervisor and/or title: \_\_\_\_\_

Date employed from: \_\_\_\_\_ to \_\_\_\_\_ May we contact this employer? ☐ Yes ☐ No

Reason for leaving: \_\_\_\_\_

Employer: \_\_\_\_\_ Position Held: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Immediate supervisor and/or title: \_\_\_\_\_

Date employed from: \_\_\_\_\_ to \_\_\_\_\_ May we contact this employer? ☐ Yes ☐ No

Reason for leaving: \_\_\_\_\_

Employer: \_\_\_\_\_ Position Held: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Immediate supervisor and/or title: \_\_\_\_\_

Date employed from: \_\_\_\_\_ to \_\_\_\_\_ May we contact this employer? ☐ Yes ☐ No

Reason for leaving: \_\_\_\_\_

Employer: \_\_\_\_\_ Position Held: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Immediate supervisor and/or title: \_\_\_\_\_

Date employed from: \_\_\_\_\_ to \_\_\_\_\_ May we contact this employer? ☐ Yes ☐ No

Reason for leaving: \_\_\_\_\_



## Application for Employment continued

Applicant's name: \_\_\_\_\_

### Other Skills and Qualifications

*Summarize any job-related training, skills, licenses, certificates, and/or other qualifications*

### Educational History

*List school name and location, years completed, course of study, and any degrees earned:*

High school: \_\_\_\_\_

College: \_\_\_\_\_

Technical Training: \_\_\_\_\_

Other: \_\_\_\_\_

### References:

*List three (3) references' names, telephone numbers, and years known (Do not include relatives or employers)*

Name	Telephone	Years Known	How Known

I hereby authorize Westside Tire & Service to contact, obtain, and verify the accuracy of information contained in this application from all previous employers, educational institutions, and references. I also hereby release from liability Westside Tire & Service and its representatives for seeking, gathering, and using such information to make employment decisions and all other persons or organizations for providing such information.

I understand that any misrepresentation or material omission made by me on this application will be sufficient cause for cancellation of this application or immediate termination of employment if I am employed, whenever it may be discovered. If I am employed, I acknowledge that there is no specified length of employment, and that this application does not constitute an agreement or contract for employment. Accordingly, either I or Westside Tire & Service can terminate the relationship at will, with or without cause, at any time, so long as there is no violation of applicable federal or state law.

I understand that it is the policy of Westside Tire & Service not to refuse to hire or otherwise discriminate against a qualified individual with a disability because of that person's need for a reasonable accommodation as required by the ADA. I also understand that if I am employed, I will be required to provide satisfactory proof of identity and legal work authorization with three (3) days of being hired. Failure to submit such proof within the required time shall result in immediate termination of employment.

I represent and warrant that I have read and fully understand the foregoing, and that I see employment under these conditions.

\_\_\_\_\_  
APPLICANT PRINTED NAME

\_\_\_\_\_  
APPLICANT SIGNATURE

\_\_\_\_\_  
DATE